

Please return this Proof of Claim (Form 31) to  
Pinder Bueckert & Associates Inc.  
#212, 3521 – 8<sup>th</sup> Street E  
SASKATOON SK S7H 0W5  
(P)306-653-1100 (F)306-653-1064  
(E) RECEPTION@BANKRUPTCYSASK.CA

## BANKRUPTCY AND INSOLVENCY ACT PROOF OF CLAIM FORM

Subsections 50.1(1) and 65.2(4), Paragraphs 51(1)(e) and 66.14(b), Subsections 81.2(1), 102(2), 124(2) and 128(1) of the Act

All notices or correspondence regarding this claim are to be forwarded to the following address: \_\_\_\_\_

*Provide the complete address, including postal code, to which any notice or correspondence is to be forwarded.*

IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP OF \_\_\_\_\_ (NAME OF DEBTOR)

of the City of \_\_\_\_\_, and the claim of \_\_\_\_\_ (CITY & PROVINCE) (NAME OF CREDITOR)

I, \_\_\_\_\_, residing in the City of \_\_\_\_\_ in the Province of \_\_\_\_\_

### DO HEREBY CERTIFY THAT:

- I am a creditor of the above-named debtor (or that I am \_\_\_\_\_ of \_\_\_\_\_ (POSITION OR TITLE) (NAME OF CREDITOR))
- I have knowledge of all circumstances connected with the claim referred to below.
- The debtor was, at the date of the bankruptcy (or the date of the receivership or, in the case of a proposal, the date of the notice of intention or of the proposal if no

notice of intention was filed), namely the \_\_\_\_\_ day of \_\_\_\_\_, and still is indebted to the above-named creditor in the sum of \$ \_\_\_\_\_ as specified in the statement of account (or affidavit or solemn declaration) attached and marked Schedule "A" after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit or solemn declaration must specify the vouchers or other evidence in support of the claim.)

### 4. Complete appropriate category:

- UNSECURED CLAIM of \$ \_\_\_\_\_  
That in respect of this debt, I do not hold any assets of the debtor as security and:  
☐ Regarding the amount of \$ \_\_\_\_\_, I do not claim a right to a priority.  
☐ Regarding the amount of \$ \_\_\_\_\_, I claim a right to a priority under Section 136 of the Act. (see page 4 for information on what may be deemed a Section 136 priority claim)
- CLAIM OF LANDLORD FOR DISCLAIMER OF A LEASE of \$ \_\_\_\_\_  
That I hereby make a claim under Subsection 65.2(4) of the Act, particulars of which are as follows: (Attach full particulars of the claim, including calculations upon which the claim is based.)
- SECURED CLAIM of \$ \_\_\_\_\_  
That in respect of this debt, I hold assets of the debtor valued at \$ \_\_\_\_\_ as security, particulars of which are as follows: (Attach full particulars of the security, including the date on which the security was given and the value at which you assess the security and attach a copy of the security document.)
- CLAIM BY FARMER, FISHERMAN or AQUACULTURIST of \$ \_\_\_\_\_  
That I hereby make a claim under Subsection 81.2(1) of the Act for the unpaid amount of \$ \_\_\_\_\_ (Attach a copy of the sales agreement and delivery receipts.)
- CLAIM BY WAGE EARNER OF \$ \_\_\_\_\_  
That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ \_\_\_\_\_  
That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ \_\_\_\_\_
- CLAIM AGAINST DIRECTOR \$ \_\_\_\_\_  
(To be completed when a proposal provides for the compromise of claims against directors.)  
That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based.)
- CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ \_\_\_\_\_  
That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based.)

- To the best of my knowledge and belief, I AM/ AM NOT related to the debtor within the meaning of Section 4 of the Act.
- The following are the payments I have received from and the credits I have allowed to the debtor within the three months (or, if the creditor and the debtor are related within the meaning of Section 4 of the Act within the twelve months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: (Attach details of payments and credits.)

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (CITY & PROVINCE) (MONTH) (YEAR)

\_\_\_\_\_  
(SIGNATURE OF INDIVIDUAL COMPLETING THIS FORM)

\_\_\_\_\_  
(SIGNATURE OF WITNESS)

\_\_\_\_\_  
(CREDITOR'S PHONE NUMBER)

\_\_\_\_\_  
(CREDITOR'S FACSIMILE NUMBER)

### APPLICABLE ONLY IN THE CASE OF BANKRUPTCY OF AN INDIVIDUAL:

- ☐ I request to be advised of any material change in the financial situation of the bankrupt, pursuant to Subparagraph 102(3)(b)(i) of the Act.
- ☐ I request to be advised of any amendment made regarding the amount that the bankrupt is required to pay, pursuant to Subsection 68(4) of the Act.
- ☐ I request that a copy of the report filed by the Trustee regarding the bankrupt's application for discharge, pursuant to Subsection 170(1) of the Act, be sent to the above address.

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits or solemn declarations.

WARNINGS: A Trustee may, pursuant to Subsection 128(3) to the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed in a proof of security by the secured creditors Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

*Ensure you attach a Schedule "A" consisting of relevant documents. The amount on Schedule "A" must correspond with the amount on your Proof of Claim.*

*You must indicate if you are /are not claiming a priority. Ensure you tick the appropriate box. Section 136 may provide a priority to certain creditors such as employees and landlords. See condensed info on page 4*

*If you are a Secured Creditor, you must provide a certified true copy of your registered security and provide full details.*

*Ensure you indicate whether you or your company is related to the debtor.*

*Provide a listing of all monies or credits received from the debtor within three months prior to bankruptcy.*

*Insert city, province, and date. Sign the document and have someone witness your signature. Insert your phone number and facsimile number.*

## GENERAL PROXY (with Power of Substitution)

WHERE A CREDITOR IS A CORPORATION, THE PROXY MUST BE COMPLETED AND SIGNED IN THE CORPORATE NAME

IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP OF \_\_\_\_\_  
(NAME OF DEBTOR)

I, \_\_\_\_\_, of the City of \_\_\_\_\_, in the Province of \_\_\_\_\_  
(NAME OF CREDITOR/CORPORATION) (CITY)

a creditor in the above matter, hereby appoint \_\_\_\_\_ of \_\_\_\_\_  
(NAME OF PROXY) (CITY & PROVINCE)

to be my general proxy in the above matter except as to the receipt of dividends with / without power to appoint another general proxy in his / her place.

Dated at the City of \_\_\_\_\_, in the Province of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(CREDITOR/CORPORATE NAME)

\_\_\_\_\_  
(SIGNATURE OF WITNESS)

\_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
(SIGNATURE OF PROXY GRANTOR)

### PROXY

*The Bankruptcy and Insolvency Act permits a Proof of Claim to be made by a duly authorized agent of a creditor; however, this does not give such a person power to vote at the First Meeting of Creditors or to act as the proxy of the creditors.*

#### GENERAL

- A creditor may vote either in person or by proxy.
- The Trustee may be appointed as a proxy for any creditor.
- A Corporation may vote by an authorized agent at a meeting of creditors.
- Debtors may not be appointed a proxy to vote at any meeting of their creditors.
- In order for a duly authorized person to have a right to vote, they must be a creditor themselves or be the holder of a properly executed proxy, showing the name of the creditor.

### DIRECTIONS AS TO COMPLETING PROOF OF CLAIM FORM

Every creditor who does not prove a claim is not entitled to share in any distribution. The checklist below is provided to assist you in preparing the Proof of Claim and, where required, Proxy in a complete and accurate manner. Please check each requirement.

#### GENERAL

- The signature of a witness is required.
- This document must be signed personally by the person completing the Proof of Claim.
- Give the complete address, including postal code, where any notice or correspondence is to be forwarded.
- The amount on the Statement of Account must correspond with the amount indicated on the Proof of Claim.

#### PARAGRAPH 1

- The creditor must state the full and complete legal name of the company or firm.
- If the individual completing the Proof of Claim is not the creditor himself, he must state his position or title.

#### PARAGRAPH 3

- The Schedule A or Statement of Account must be complete and detailed, showing the date, number and amount of all invoices or charges, together with the date, number and amount of all credits or payments. A Statement of Account is not complete if it begins with an amount brought forward.

#### PARAGRAPH 4

- A claim by a farmer, fisherman or aquaculturist must attach a copy of the sales agreement and delivery documents.
- Details of Section 136 are available upon request, alternatively a summary version is provided on page 4 of this document.

#### PARAGRAPH 5

- All claimants must indicate if they are / are not related to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, "If you are related by blood or marriage to the bankrupt, then you should consider yourself to be a related person pursuant to Section 4. If the bankrupt is a corporation, you would be considered to be related to it if you were a shareholder or if your company was controlled by the same shareholders as the bankrupt corporation."

#### PARAGRAPH 6

- All claimants must attach a detailed list of all payments or credits received or granted as follows:
  - Within the three months preceding the bankruptcy / proposal, in the case where the claimant and debtor are not related;
  - Within the twelve months preceding the bankruptcy / proposal, in the case where the claimant and debtor are related.